



**DEFENSE ACQUISITION UNIVERSITY**  
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APR 03 1998

**MEMORANDUM FOR ACQUISITION COMMUNITY**


**SUBJECT: Acquisition Reform Week III**

Dr. Jacques Gansler, Under Secretary of Defense (Acquisition & Technology), has designated the week of May 4-8, 1998, as Acquisition Reform Week III. The theme of the week is "Leading and Embracing Change: Institutionalizing and Accelerating Acquisition Reform".

Dr. Gansler has not dictated an agenda. Each government/industry team, at the local level, should consider a variety of possible activities and plan a meaningful and productive program. The Defense Acquisition University Acquisition Reform Communications Center (ARCC) has been tasked to provide you with some educational tools to facilitate your planning and enhance the activities at your organization. The enclosed Facilitator Guide contains a synopsis of these materials and a description of the formats in which they are offered. Some of the topics are presented in seminar/scenario format, one in a simulation exercise, and some are on videotapes with facilitator guides. In addition, there are two CD-ROMs, one a self-paced tutorial and the other an automated desk aid.

Regardless of the format, all of the enclosed exercises are designed to be a team effort. In accordance with Dr. Gansler's direction on the attached memorandum, each team will designate their own activities consistent with the needs of their organization. Those activities may include case studies, discussions of lessons learned, panels, speeches, classes, and simulations. Emphasis should be placed on the day-to-day application of acquisition reform initiatives while training as we work - as a team.

If you have questions concerning these training products contact the ARCC on their Hotline, 1-888-747-ARCC or by e-mail at [darcc@acq.osd.mil](mailto:darcc@acq.osd.mil).

  
Thomas M. Crean  
President  
Defense Acquisition University

Attachment